

Jessamine County Fiscal Court Job Description



Recycle Center – Light Equipment Operator

Location: Jessamine County, Kentucky

Department: Environmental Services

Type: Full Time

Salary Grade: 4 - \$30,638 – \$43,799

Reports to: Environmental Services Director **Date Approved:** Prior

Position Summary:

Under general supervision, assists in the day-to-day operations of the Recycling and Convenience Center.

Key Responsibilities:

- Directs incoming vehicles to proper dumping areas.
- Explains Convenience / Recycling Center procedures to general public, monitors cargo to prohibit disposal of prohibited materials.
- Provides excellent frontline customer service to Convenience / Recycling Center customers.
- Performs routine maintenance to equipment used at site.
- Ensures safety procedures are followed while operating all equipment.
- Assists with the of recyclable materials.
- Keeps facility clean and well maintained.
- Any other functions requested by the Environmental Services Director, Team Leader and/or the County Judge Executive.

Working Conditions:

- While performing the duties of this position, the employee is regularly required to use hands to finger, grasp, handle, or feel; reach with hands and arms and talk or hear. The employee is required to stand; walk; climb or balance and stoop, kneel, crouch, or crawl. Lifting, moving, pushing or pulling up to 50 pounds.

Qualifications:

- Graduated from an accredited high school or equivalent (G.E.D.)
- Must be certified to O.S.H.A. standards to operate the following equipment:
 - a. Skid Steer
 - b. Small Excavator
- Ability to understand and carry out oral instructions and to work independently in the performance of routine duties.
- Ability to provide excellent customer service.

- Valid Kentucky Driver's License in good standing and any requirements issued by state or local government.
- Knowledge of safe disposal requirements for facility

Working Hours:

- Scheduled for 40 hours per week and overtime as needed.

Position is Non Exempt